



# LAWTON COMMUNITY SCHOOLS

## NOTICE OF VACANCY

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Position: Virtual Learning Aide  
Reports to: Tamara Webster  
Classification: Specialist Aide  
Hours: 9:30 – 4:00 - School year only  
Wage: \$10.74 – \$13.09. Per LESPA Master Agreement 2021-2024  
Starting Date: ASAP  
Benefits: No benefits

### **QUALIFICATIONS:**

1. Highly qualified by one of the following:
  - a. ETS ParaPro Examination (460 or higher)
  - b. Qualifying SAT score (480 reading and writing; 530 mathematics)
  - c. 60 college credits, Associates Degree, or higher degree
  - d. Qualifying WorkKeys Assessment (for current employees)
  - e. Passing score on the score Basic Skills Test MTTC
2. Strong computer/office skills
3. Able to provide general assistance with study skills and core instructional areas
4. Ability to supervise students in person and remotely

Anyone that is interested in the above position, please send an email with resume to Tamara Webster at [twebster@lawtoncs.org](mailto:twebster@lawtoncs.org).

Posted: 10/31/22  
Posting approved by: D. Webster 10/31/22